MILITARY DEDUCTION WORKSHEET

Name:				Social Security Number:	
Branch of Military:		Rank		Post of Duty	

2007 TAX QUESTIONS - ACTIVE DUTY AND RESERVE	YES	NO
Are you Active, Full Time Military ?		
Are you a Reservist ?		
Is your Spouse also enlisted in the armed forces If so, please copy this page and use a separate worksheet for your spouse.		
Is your Home more than 100 miles away from your assigned post of duty ?		
Did you serve in a Combat Zone in 2007 ?		
Do you have income in 2007 earned while in a Combat Zone ? (attach W2 from DFAS to this page)		
Did you reside under orders in Government Housing in 2006 or 2007 ?		
Did you sell your Principal Residence in 2006 or 2007 while on active duty ?		

GENERAL MILITARY DEDUCTIONS			
Uniform Purchase	$	Uniform Maintenance	
Uniform Shoes	$	Home Laundry Expense	$
Uniform Accompaniments	$	Professional Laundry Expense	$
Subscriptions (Military related)	$	Dry Cleaning Expense	$
Professional Dues	$	Shoe Shine	$
Job Related Training	$	Cleaning Supplies	$
Organizers	$	Military Business Cards	$
Log Books	$	Copy/Fax/Mailing Expenses	$
Foreign Visa	$	Military Phone Expenses	$
Passport Fees	$	Office Supplies	$
Passport Photos	$	Misc Exp (describe)	$

TELEPHONE USAGE	
CELL PHONE	
Monthly Cell Phone Base Rate (while on assignment and away from home)	$
CALLING CARD	
Amount used on your calling card to call home or home area	$
INTERNATIONAL/DOMESTIC PREPAID CARDS	
Amount for prepaid calling cards	$
INTERNET ACCESS	
Amount for internet access fees to communicate for military related communications	$

RESERVISTS

If you travel over 100 miles to your post of duty for reserve or National Guard activity your unreimbursed expenses are deductible. Please provide the following expenses. These are NOT included in your itemized deductions. These are expenses which are "off the top" and will be deductions to your income. They will lower your adjusted gross income.

If you were a reservist called to active duty between 9/11/01 and 12/31/07 please check here:							
If you check the box above, did you pay a early withdrawal penalty on your retirement account ?	YES		NO		YEAR		
If so, please provide us with a copy of that years tax return. If you qualify, you may be able to amend the return and receive a refund for the penalty paid.							
Number of Nights spent at Post	#		Number of miles from home to Post		#		
Housing Provided	YES	NO	Were you paid per diem		YES	NO	
Hotel or Housing Expense Paid	$		Amount of per diem your were paid		$		
Local Transportation	$		Local miles driven while at post		#		
Miles Driven to/from Post	#		Misc Exp (describe)		$		

Your Service Branch must certify your entitlement to exclusion on your W2. This is usually indicated by a Code Q and amount in Box 12 of your W2. If you are or believe you are entitled to exclusions, please contact your service branch to issue a corrected W2.

NOTES / QUESTIONS

PLEASE ATTACH YOUR W2 FROM YOUR SERVICE BRANCH TO THIS PAGE. DO NOT ATTACH ANY OTHER W2'S TO THIS PAGE